



**Policy Series #: 2000 – Students
Policy Manager: Gary Schindler
Admission Policy**

PURPOSE: The purpose of this policy is to articulate college admission standards beyond just the college website. The policy will note admission standards and exceptions to admission. Procedures for gaining admission are outlined.

APPLICABILITY: Riverland Community College is committed to open admissions for students meeting one of the following requirements:

1. A high school diploma or GED (General Equivalency Diploma) or
2. Current high school students who meet requirements for Postsecondary Enrollment Options (PSEO) program or
3. Applicants without a high school diploma, or GED who take the ACCUPLACER test and meet the "Ability to Benefit" standards.

Please note: Students who do not have a high school diploma or GED are not eligible for federal financial aid funds. Students must pass an independently administered test approved by the U.S. Secretary of Education to be eligible for state financial aid funds.

Exceptions:

1. Students who have been suspended or expelled for disciplinary reasons from another postsecondary institution may be denied admission to Riverland Community College.
2. Students who have been suspended or expelled for academic reasons from any postsecondary institution will be denied admission to Riverland Community College until an appeal can be considered by the college. Students granted admittance will be placed on academic warning.
3. Students who have a hold on their records from another MnSCU college or university will be denied admission to Riverland Community College.

DEFINITIONS: N/A

DOES THIS POLICY HAVE A PROCEDURE? Yes

All applicants must submit:

1. The MnSCU online application form or a Riverland paper application.
2. A one-time non-refundable \$20 application fee paid before the application is processed.
3. High school transcript or a copy of the GED Completion Certificate with graduation dates noted. Students who are unable to submit a high school transcript or a copy of high school diploma must meet "Ability to Benefit" assessment standards.

Documentation of Immunization as per Minnesota State Statute (M.S.135A.14) must be received no later than 45 class days after the semester begins. If documentation is not received a registration hold will be placed on the student's record.

LIST RELATED POLICIES, PROCEDURES OR PLANS HERE: MnSCU Board Policy 3.4

Date of Initial Review by President's Cabinet: 12/11/2014

AASC Review (if applicable):

FSGC Review (if applicable): 3/11/2015

Date of Final Approval / Policy Adoption: 3/12/2015

Date & Subject of Revisions: