



**Policy Series #: 3000 – Educational
Policy Manager: Kelly McCalla
Credit Hour Policy**

PURPOSE: The purpose of this policy is to define an academic credit and credit hour.

APPLICABILITY: Riverland Community College offers courses for academic credit under the authority of the Board of Trustees for Minnesota State Colleges and Universities.

DEFINITIONS:

Credit: A unit of measure assigned to a system college course offering or an equivalent learning experience that takes into consideration achieved student learning outcomes and instructional time.

Credit Hour:

1. An amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than –
 - a. One hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for one semester or the equivalent amount of work over a different amount of time, such as in distance learning environments; or
 - b. At least an equivalent amount of work as required in paragraph (1.a.) of this definition for other academic activities as established by the System College or University including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

2. Or, for a program that is subject to a clock/credit-hour conversion, the lesser of
 - a. Clock hours in the credit-hour program divided by 37.5 clock hours of instruction or
 - b. Minnesota State Colleges and Universities system approved credit hour.

DOES THIS POLICY HAVE A PROCEDURE? No

LIST RELATED POLICIES, PROCEDURES OR PLANS HERE:

<https://www.mnscu.edu/board/procedure/336p1.html>

Riverland Council Initial Review: 12/8/2016
AASC Review (if applicable): 12/13/2016
FSGC Review (if applicable): 12/14/2016
Riverland Council Approval / Policy Adoption: 2/9/2017
Date & Subject of Revisions: