

RESERVING ROOMS

INTERNAL – For college meetings, special college events

Sarah Hartman, 507-433-0612, sarah.hartman@riverland.edu

SEMESTER CLASSROOMS – For academic courses

Sarah Hartman, 507-433-0612, sarah.hartman@riverland.edu

EXTERNAL FUNCTIONS – For external party use of our facilities

Please use Facilities Use Form found on the Riverland website <http://www.riverland.edu/pdf/Facility-Rental-Request-Form.pdf> and forward it to: Stephanie Weckwerth, 507-379-3371, stephanie.weckwerth@riverland.edu

ITV MEETINGS OR CLASSES

All ITV classrooms (**AW A106, AW A238, AE C124, AL 113, AL 206, OW 130 & OW132, OW154**) must be reserved through:

Sarah Hartman, 507-433-0612, sarah.hartman@riverland.edu

NURSING CLASSROOMS OR LAB AREAS

All nursing classrooms and the simulation lab must be reserved through:

Jane McKinley (Austin) office 507-433-0551, jane.mckinley@riverland.edu