



Policy Series #: 4000
Policy Manager: Celeste Ruble
Weather-Related School Closing Policy

PURPOSE STATEMENT:

Severe weather may result in transportation and safety problems for persons traveling to our campuses. Therefore, in agreement with the core values of Riverland Community College, this Weather-Related School Closing Policy equally values safety of students and employees; as well as, recognizes effective College services must be maintained for our stakeholders.

APPLICABILITY:

The decision to close Riverland is based on weather information gathered from sources that include: MN Department of Transportation (MNDOT), State Patrol, local police agencies surrounding our campuses, and official weather forecasts.

In most cases, Riverland seldom cancels classes or closes. Students must make the decision to travel based on road conditions in their immediate area. Students and their instructors are responsible for making arrangements when weather causes students to miss class.

In the event of severe weather that could affect safety or access to the College, the President or designee has final authority to close the College (i.e., cancel classes and all non-essential activities/areas on campus). When a closure or reduction to normal hours is determined, the College will remain closed until the beginning of the next workday. This decision will include all campus locations (i.e., Austin, Albert Lea, and Owatonna).

The President or designee's school closure decisions will be communicated by the Human Resources and/or Communications departments. These notification efforts will be made to alert media and campus community by 6:00 AM on the day of closing. In the case of evening closures, notification will be made by 3:00 PM.

Weather-related school closures will be communicated on the Riverland website home page at www.riverland.edu and sent out to subscribers of **STAR ALERT** (i.e., Emergency Text-Messaging and Email Notification System).

In addition, all weather-related school closings will also be communicated through the following media outlets:

Radio:

KATE (1450) AM	KAUS (1480) AM & (100) FM	WCCO (830) AM
KOWZ (100.9) FM	KRFO (1390) AM & (105) FM	POWER (96) FM
KROC (1340) AM & (106.9) FM		

Television:

KAAL-TV	KSTP-TV	KARE11-TV
KTTC-TV	KIMT-TV	

Related Documents:

MnSCU Board Policies Chapter 4- Human Resources, 4.4 Weather/Short Term Emergency Closings, <http://www.mnscu.edu/board/policy/404.html>

Date of Initial Review by President's Cabinet: 3/14/2013

AASC Review (if applicable):

FSGC Review (if applicable): 4/24/2013

Date of Final Approval / Policy Adoption: 6/13/2013

Date & Subject of Revisions: